

CAPITAL CLASSICS FIGURE SKATING ASSOCIATION

March 5, 2018 Board Meeting minutes

Present: Steve Gaw (President), Scott Stotlemeyer (Vice-President) via phone, Amy Pavely (Secretary), Brent Echols, Rylie Kever, Kerri Gates (Program Manager for the ice arena & representative for Parks & Recreation)

Excused: Julie Morff (Treasurer)

Steve called the meeting to order at 5:49 p.m. A quorum was present.

President's report: Steve questioned the Board about how to handle the bylaws revision. Options were presented to go through and continue revising or ask for approval with what is already completed. It was agreed upon to go ahead and continue revising so the document is complete. Scott will revise over the next few weeks. The goal is to have the bylaws completely revised by April so that the Parks Commission and USFS have time to approve before the beginning of next season. The annual banquet will be held Sunday, April 29 at McClung Park. The Board has agreed to chair this event. Rylie Kever and Kerri Gates agreed to check on catering options, Amy Pavely agreed to send out invitations, and it was suggested that Julie Morff be responsible for the collection of money. It was agreed that members attending will be asked to RSVP and pay for their dinner. The election process was discussed since the bylaws had to be tabled for the present time. It was agreed that those attending the annual meeting will vote and absentees will have the opportunity to vote after the meeting in case there are nominations from the floor. There will be a nominations committee. It was agreed that someone from the Board needed to be on the nominations committee that wasn't seeking re-election. Anousone Arounpradith has already volunteered to serve on the nominations committee, but another member is needed.

Vice-President's Report: no report

Secretary's Report: The February meeting was cancelled due to inclement weather, so the minutes from the January 22, 2018 meeting were approved.

Treasurer's Report: Julie emailed the Treasurer report and there had been no change in the financial statement.

Test Chair Report: The testing session is tentatively scheduled for April 22 or April 29, depending on the availability of judges. It will be a full test session. Scott and Steve agreed to help find judges.

Membership Chair Report: The membership has stayed the same since the last meeting.

SafeSport Chair Report: No report.

Website Chair Report: Kerri agreed to update the website at the present time.

Junior Board Chair report: There hasn't been a recent Junior Board meeting. Brent reported that although the Junior Board had not met, a few members had helped out with the January and February Fire on Ice events.

Old Business: Brent asked if anyone had filled out the club self-assessment and encouraged the Board members to do so before the next meeting to analyze the areas that need improvement.

New Business: There was no new business to discuss.

The next board meeting is tentatively scheduled for April 2, 2018 at 5:45 p.m. at the ice rink, unless adjusted due to conflicts.

The meeting was adjourned at 6:37 p.m. by Steve Gaw.

Respectfully submitted,

Amy Pavely, CCFSA Secretary