

CAPITAL CLASSICS FIGURE SKATING ASSOCIATION

January 22, 2018 Board Meeting minutes

Present: Steve Gaw (President), Scott Stotlemeyer (Vice-President), Amy Pavely (Secretary), Rachel Bruemmer

Excused: Julie Morff (Treasurer), Brent Echols

Steve called the meeting to order at 5:48 p.m. A quorum was present.

President's report: A full test session is expected to take place in late April.

The Board discussed having an election protocol in place in case the revised by-laws aren't completed/approved by the annual spring meeting. The Board discussed the possibility of having an extra meeting to finalize by-law revisions, so that they can be finished and time for approval before the spring annual meeting and elections. Steve will send out a Doodle Poll and attach the revised by-laws thus far to arrange for the meeting.

Rachel presented a sign Brent had designed that addresses how to contact Safe Sport to make a report. The Board had discussion about including the protocol for reporting incidents in the by-laws and it was agreed that reports need to go directly to Safe Sport, not through the Board. The Safe Sport protocol should pertain to all sports at the rink (ISI, JCFSC, Hockey, etc.) The Board discussed that there needs to be a primary and secondary contact for Safe Sport. The Board agreed that if a report is made to Safe Sport, then the Parks & Recreation Department should also be contacted. The Board also needs to know what protocol to follow if there is a report, to whom we report to, and what documentation is needed.

Rylie Kever has been appointed by Kerri Gates to replace Morgan Bonham.

Rachel reported that Washington Park Ice Arena will host a single-day Grassroots to Champion seminar this summer. She inquired if CCFSA would be interested in sponsoring CCFSA members to help offset costs or help with purchasing part of the ice time. The Board agreed that if the funds allow, CCFSA would like to sponsor CCFSA members; however, no action was taken at this time.

Vice-President's Report: Scott expressed concern that the by-laws revisions need to move forward quickly so that they can be sent for approval before the annual meeting.

Secretary's Report: Amy distributed minutes from the December 4, 2017 meeting. Rachel already posted the revised minutes on the website. Scott moved and Rachel seconded to approve the revised minutes.

Treasurer's Report: Julie emailed the current financial statement to the Board.

Membership Chair Report: Rachel reported on behalf of Brent that there weren't any new memberships; however, she said they may have some come up before the next test session. She also distributed the CCFSA mid-season membership application. After discussion, the Board agreed that the additional family membership amount should be changed to \$65.

SafeSport Chair Report: This was addressed during the President's report.

Website Chair Report: Rachel has updated the website and posted the revised version of the December 4, 2017 minutes.

Apparel Chair report: Rachel recommended that we should share our logo with an area design shop, such as Fast Yeti's in Columbia, so that members can get apparel with the CCFSA logo printed at any time and on any form of apparel.

Old Business: Rachel reported that she had contacted the Boys and Girls Club about the USFS Community Development Grant. She has scheduled it as a three week program and each child will receive three lessons, as well as practice ice. The initial plan is as follows:

June 4-June 8- Monday/Wednesday/Friday 1:45-2:15—1st grade
June 11-June 15-Monday/Wednesday/Friday 1:45-2:15—2nd and 3rd grades
June 18-June 22- Monday/Wednesday/Friday 1:45-2:15—4th and 5th grades

This program will be for a maximum of 200 children. It will be under the Learn to Skate USA program. The \$2,000 grant will cover the membership and ice time. Rachel stated that Parks and Recreation or the Foundation will cover any additional cost that the grant doesn't. She is asking for volunteers to help with the program and she will have a training session prior to the activity for the volunteers.

New Business: The annual meeting will be in conjunction with the end of year banquet and will include CCFSA, individual skaters that are members of CCFSA, the four synchronized skating teams, and the CCFSA Board. The banquet will be held in May. The Board agreed that there needs to be a committee to organize the banquet.

Rachel passed out a checklist for success for USFS clubs. She strongly encouraged the Board to fill it out so that weaknesses in the CCFSA Club can be identified.

The next board meeting is scheduled for February 5, 2018 at 5:45 p.m. at the ice rink.

The meeting was adjourned at 6:53 p.m. by Steve Gaw.

Respectfully submitted,

Amy Pavely, CCFSA Secretary