

CAPITAL CLASSICS FIGURE SKATING ASSOCIATION

September 11, 2017 Board Meeting minutes

Present: Steve Gaw (President), Amy Pavely (Secretary), Rachel Bruemmer, Brent Echols, Morgan Bonham, Kerri Gates (Program Manager for the ice arena)

Steve called the meeting to order at 5:46 p.m. A quorum was present.

President's report: A testing session will be held on Sunday, September 24. We have 48 tests scheduled, but some skaters were still not signed up. Forms were due on Sunday, September 10, but will be accepted through Thursday, September 14. After September 14 submission, a late fee will be assessed. Testing times will be approximately from 7:30 a.m.-12:45 p.m. Rachel reported that one judge had already requested a hotel room, but there could possibly be two requests due to the early start time. The Board agreed to keep similar jobs from past testing sessions: Steve-ramp, Scott-take paperwork from judges, Morgan-process, Amy-make copies and help process, Julie-food and help where needed. The Board also agreed to continue to have the judges order the type of food they want instead of having a buffet of various foods. Brent agreed to send out a reminder about the test session with the final deadline being September 14.

Steve requested an email from Rachel concerning the levels the Capital Classics teams need to pass in order to compete. Rachel reassured Steve that they have enough eligible skaters to compete at this time, but will send out an updated email about requirements for competitions since changes were made to those requirements this year.

Steve reported that the USFS Midwestern VP Call for Club Officers would be on Wednesday, September 20 at 7:00 p.m. Steve questioned Brent about updates to SafeSport after receiving information about that information being presented during the USFS Midwestern VP call. Brent will address this information during the SafeSport report. If no one is available for the USFS Midwestern VP call, Rachel confirmed that USFS sends updated information about discussion points.

Steve is currently working on the wording of the by-laws, however, Rachel expressed concern that three months had passed with minimal discussion about the by-laws.

Steve asked Rachel about an update on the Prudential Grant with the Boys & Girls Club. Rachel will set up a meeting with the Boys & Girls Club and is requesting to conduct the program in May and/or June when the kids are out of school. This would allow the program to be conducted when more ice time will be available instead of trying to work it in to public sessions after school. The Board agreed that the Junior Board needs to be involved in helping develop this program. This would be an ideal time to start instructing the Junior Board on coaching techniques. Rachel needed to check the date in which the money from the grant needed to be used. She thought it was one year from the check date, but will confirm that information.

Vice-President's Report: no report

Secretary's Report: Rachel distributed the minutes from the August 14, 2017 Board meeting on behalf of Julie. Brent moved and Rachel seconded approval of the minutes.

Treasurer's Report: Rachel distributed a copy of the Treasurer's report on behalf of Julie. The Board agreed to approve as a report.

Test Chair Report: Most of the testing was discussed in the President's report. Rachel did inform the Board that she may have a family member of a former skater who will be able to do some single testing sessions during freestyle or public sessions in the future. This would be determinate on when this person is in town to visit. There is a possible date in November or January for testing single panel dance through Bronze level. The fee for the testing session would cover the entry fee for the session since the Board would not have to pay for additional ice time. The Board also discussed a possible future testing date in April since January-March was busy with competitions and ice show.

Membership Chair Report: Brent reported no updates on the 2017-18 CCFSA membership. Steve requested an updated member list be made available to the Board. Rachel reported that Steve should have access to the USFS Members only website where that information is located. Brent presented two new members to the Board for approval. Amy moved to accept and Rachel seconded. The approval of the members passed.

SafeSport Chair Report: After discussion in the President's report about possible changes to the SafeSport program, Brent said he believed it was a reiteration of what has already been covered. Brent confirmed that at this time, only one parent had notified him of completing the parent SafeSport training program.

Website Chair Report: Rachel confirmed that the website information is updated and current. The Board discussed having a link to a page for "Congratulations" which may include tests passed, highlighting skaters completing their senior tests, and photographs.

Apparel Chair report: Morgan reported that we still do not have enough orders of apparel to place an order. Rachel suggested the Board explore submitting the CCFSA logo to Land's End, similar to what ISI has done, and allowing the logo to be put on any article of clothing purchased through Land's End. CCFSA would not make any money from this endeavor, but it would get the club name/logo out in public to generate interest and membership. Amy asked about our logo being available to put on jackets that Capital Classics were possibly ordering. The Board agreed that as long as it wasn't a fundraiser or the apparel price wasn't a markup, then the logo could be used.

Junior Board Chair report: Morgan expressed having the Junior Board set expectations for the upcoming year. It was discussed that members watch videos of USFS competitions for about 15-20 minutes in order to better acclimate members to USFS individual competitions and generate more interest in competing. Steve asked about possibly getting a list of YouTube videos that demonstrate high-quality USFS testing results for our skaters to use to help them with testing. Rachel recommended the Learn to Dance series on YouTube. Morgan also expressed concern over event planning with the Junior Board. She explained that it was very difficult for the Junior Board members to follow through on their event responsibilities.

Old Business: Steve questioned the Board on whether CCFSA should apply for the USFS Community Development Grant again for a larger amount of money for future use. The Board agreed that CCFSA should by-pass the application this year, but possibly try for a larger grant next year. It was discussed that this would be a way to possibly receive funds for our rink to sponsor a USFS competition.

New Business: A skate exchange will be held on Tuesday, October 10. Julie Morff is in charge of the skate exchange. Rachel has the information and will forward it to Brent, so that he can send out the information to members.

Steve asked about everyone receiving USFS emails. Rachel agreed that it's confusing how USFS sends out emails and who receives them. Steve agreed to ask Brent about any USFS emails he receives and if Brent has received them as well, then Steve will not send out an additional copy.

The Board discussed whether to purchase the USFS kit again this year. Rachel and Morgan had to redo the kit items last year that were handed out at a Fire on Ice event because the items promoted the Learn to Skate USA, which we do not have at our rink. The Board agreed that the money would be better spent on an event, possibly in January, to promote our rink, especially with the Winter Olympics occurring in February. It was agreed that this would be an event the Junior Board could become involved in planning.

The next Jr. Board meeting will be Monday, September 18 at 5:45 p.m. at the ice rink.

The next board meeting is scheduled for October 2, 2017 at 5:45 p.m. at the ice rink.

The meeting was adjourned at 6:36 p.m. by Steve Gaw.

Respectfully submitted,

Amy Pavely, CCFSA Secretary