

# CAPITAL CLASSICS FIGURE SKATING ASSOCIATION

October 2, 2017 Board Meeting minutes

**Present:** Steve Gaw (President), Scott Stotlemeyer (Vice-President), Amy Pavely (Secretary), Julie Morff (Treasurer), Rachel Bruemmer, Brent Echols, Morgan Bonham, Kerri Gates (Program Manager for the ice arena)

Steve called the meeting to order at 5:45 p.m. A quorum was present.

**President's report:** Steve asked for the report for the test session held on Sunday, September 24, 2017. Rachel distributed the expense report. Fifty-five tests were taken during the test session and CCFSA lost \$283.69. Steve reported that he dialed in to listen to the USFS webinar, and that it addressed general topics for serving as board members. Steve noted that the webinar was still running on the USFS site and recommended that everyone listen to it. Steve requested the Board start looking at the changes to the by-laws tonight, but have a more detailed meeting concerning by-laws at a later date. The Board agreed to continue with the regular business meeting and have the by-laws discussion at the end of the meeting.

**Vice-President's Report:** no report

**Secretary's Report:** Amy distributed the minutes from the September 11, 2017 Board meeting. Scott moved and Julie seconded approval of the minutes.

**Treasurer's Report:** Julie presented the financial information update for the club. A change in the report was made from 62 tests to 55 tests.

**Test Chair Report:** Rachel presented the test session expense report during the President's report. There was concern about the availability of testing sessions for the three girls who did not pass the Juvenile level. Rachel stated that she had been looking for other testing sessions, but the only one was Heartland in Independence, and they have judges, but no ice time. Kerri offered to talk to the head of the rink in Springfield to inquire about upcoming testing sessions. It was discussed that the testing session could not take place before October 23, 2017, because USFS requires 28 days between testing sessions. Rachel stated that our next full testing session at Washington Park is tentatively in April. There is a possibility for a single panel testing session in November for dance, Pre/Pre, and Preliminary moves in the field.

**Membership Chair Report:** Brent asked for approval of new member applications. Scott made a motion to approve the new member applications; Rachel seconded the motion and the motion passed. Brent reported the CCFSA membership stands at sixty-two (62) members.

**SafeSport Chair Report:** no report

**Website Chair Report:** The Board agreed there should be a Congratulatory page for tests passed. Brent requested a professional page that includes photos of USFS certified coaches.

**Apparel Chair report:** no report

**Junior Board Chair report:** Morgan reported that there were three girls in attendance at the first Junior Board meeting on September 18, 2017. They discussed ways to make testing sessions better, improvements the girls

would like to see at the rink, concession stand, and pro-shop. Morgan asked for each girl to try to bring three CCFSA members to the next Junior Board meeting. It was also discussed for the Junior Board to meet at different locations, such as restaurants, once in awhile.

**Old Business:** The Board agreed to table discussion about the USFS Community Development Grant.

**New Business:** Julie Morff is organizing a skate sale slated for Tuesday, October 10. Brent sent an email out to the members regarding the sale.

The Board discussed by-law revisions to the membership section. The Board also discussed nominations, ballots, and absentee ballots for elections. The CCFSA annual meeting will be held the same night as the Capital Classics banquet. The date is to be determined.

The next Jr. Board meeting will be Monday, October 16 at 5:45 p.m. at the ice rink.

The next board meeting is tentatively scheduled for November 6, 2017 at 5:45 p.m. at the ice rink.

The meeting was adjourned at 6:52 p.m. by Steve Gaw.

Respectfully submitted,

Amy Pavely, CCFSA Secretary