

CAPITAL CLASSICS FIGURE SKATING ASSOCIATION

October 3, 2016 Board Meeting minutes

Present: Steve Gaw (Vice-President), Stephanie Patrick (Secretary), Julie Morff (Treasurer), Rachel Bruemmer, Brent Echols

Absent: Scott Stotlemeyer (President) – notified board

Steve called the meeting to order at 5:45 pm.

The minutes from the September 19, 2016 minutes were reviewed and approved. These will be posted to the website in the approved category.

President's report: Scott had emailed the board the meeting agenda as well as information regarding the USFS National Skating Month kits that are now available for purchase.

Vice-President's report: Steve suggested that to adhere to the bylaws, it should be noted in the minutes when a board member had notified the board of a future absence for meeting attendance. In addition, he had emailed the board the bylaws with revisions noted to be discussed at a future meeting. He would like to discuss various parts of the bylaws with the Parks and Recreation legal representatives to revise the bylaws where wording is unclear and also add in information regarding the junior board. Steve listened in on the USFS Midwestern Call webinar "Safeguarding Your Club" and said it contained valuable information applicable to CCFSA. Topics included general good practices, regular review of the bylaws, and raising money for a club.

Secretary's report: Stephanie printed and distributed the minutes from the September 19, 2016 meeting.

Treasurer's report: Julie passed out the financial information update for the club. The current balance is \$1980.90. She also presented information regarding the Prudential Skating Fund for which the CCFSA is eligible to apply. The board discussed possibilities for program development for the use of the money, such as hosting skating lessons in the summer for the Boys and Girls Club, which could pay for their ice time, coaches' fees, skate rental, and transportation. Additional summer programs could also be offered for existing skaters to enhance their skills. Brent and Rachel will address the proposal in the next few weeks, which is due October 17, 2016.

Test Chair report: The next test session is scheduled for January 8, 2017. Rachel will work on securing judges.

Membership Chair report: Brent stated that the club has two new collegiate members. This brings the total membership to 53 members. Brent had board members sign the SafeSport Statement who had not previously done so.

Website Chair report: Rachel stated that the website was up-to-date. It was suggested to add the skate exchange information (to be held on October 25) onto the site.

Apparel report: No information to report at this time.

Junior Board information: An email will be sent to the skaters that had demonstrated interest to ensure that the skaters are still interested in serving on the junior board this year. The first meeting will be held on October 17 at 5:45 pm. Focus areas will be assigned to the junior board with apparel being a focus for fall.

Old Business: Rachel stated that the banner is completed and will be picked up soon.

New Business: The board reviewed the information regarding the USFS National Skating Month Kit available for purchase and voted to purchase a kit for the club. National Skating Month is in January; a possibility to use the kit would be at a Fire on Ice event in early January, perhaps January 6. CCFSA could contact the media as well to promote the event. Regarding a previous discussion about a webinar dealing with financial audits and background checks, Rachel will report back to the board next month with further information.

Other information: Ice Show tryouts are December 20. The point system requirements will be revised due to the rink flooding in previous months. The next USFS Midwestern Call webinar is October 13 at 7 pm; Rachel plans to call in to listen to the program. She also distributed a list of collegiate skating teams listed on the USFS website to the board members.

The next board meeting is scheduled for November 7, 2016 at 5:45 pm at the ice arena.

The meeting was adjourned at 6:30 pm by Steve Gaw.

Respectfully submitted,

Stephanie Patrick, CCFSA Secretary