

# CAPITAL CLASSICS FIGURE SKATING ASSOCIATION

## May 17, 2017 Board Meeting minutes

**Present:** Scott Stotlemeyer (President), Stephanie Patrick (Secretary), Rachel Bruemmer, Brent Echols, Morgan Bonham, Steve Gaw (Vice-President) by conference call

Scott called the meeting to order at 5:40 pm. A quorum was present.

**President's report:** Scott stressed the importance of keeping the membership informed of important events, such as meetings and test sessions. Reminders are needed to be sent out by email of upcoming dates and any changes to the schedule. Scott reviewed the USFS Rules Changes, and there are no updates or changes that will affect CCFSA. He stated that the Test Refresh Initiative relates to the USFS test structure that will most likely be changing in the near future; skaters would be able to use their competition results to count for testing.

**Vice-President's report:** no report; however, the bylaws must still be reviewed by the board for suggested revisions.

**Secretary's report:** Stephanie printed and distributed the minutes from the April 10, 2017 meeting. The minutes were reviewed and minor changes noted. Stephanie will email the revised minutes to the board. After approval by email, these will be posted to the website in the approved category. It was later decided that after the secretary emails the monthly meeting minutes to board members, all members must approve the minutes within one week. After approval, Rachel will post them to the website. The board can reapprove the minutes at the following meeting.

**Treasurer's report:** Julie presented the financial information update for the club. The current balance is \$2951.01. The ice time for the April 30<sup>th</sup> test session has not been paid yet.

**Test Chair report:** Rachel stated that judges were unable to be secured for a test session on May 20 or 21. Due to the location of WPIA and judges living in larger cities, it is difficult to secure judges for the test sessions. The next possibility for a test session would be June 24 or 25 at WPIA. Deadlines for skater entry and notification of membership as to whether a not a test session is occurring was discussed. For all future test sessions, the policy will remain in place for skater entry deadline to be 10 days prior to a test session. Due to the difficulty in securing judges, the membership will be informed by email approximately 20 days prior to a test session to confirm or cancel the test session. The board reassessed the test session fees for future sessions which were voted on and approved. Rachel stated that the April 30 test session was successful with 61 tests taken with only 3 tests not passed; the judges were complimentary of CCFSA's skaters.

**Membership Chair report:** Brent stated that the total number of CCFSA members is 58 including 5 mid-year memberships. The board reapproved the email vote of the new mid-year members. It was decided to keep the membership fees at the current amounts for next year.

**SafeSport Chair report:** Brent will contact USFS to acquire a possible video or PowerPoint presentation for parents and skaters to watch at the meeting at the beginning of the season; it was decided to have the meeting in August. A link can be provided to parents to view the USFS handbook online.

**Website Chair report:** Rachel will update the website as needed and will post the minutes after an email approval from the board.

**Apparel Chair report:** Jacket orders are being accepted. Rachel stated we have 6 jackets at this time; 12 are needed to place the first order. Other items will be available for purchase as well. A source for window clings will be investigated.

**Junior Board Chair report:** Morgan was unable to attend the last meeting. Rachel met with the skaters; they are interested in hosting a Skate-A-Thon in conjunction with the Mid Missouri Tigers (MMT) in late July. Ideas were further discussed. A school supply drive could be held at the same time. It was suggested to hold the event for 3 hours with the teams taking turns skating laps and receiving a prize/marker for each lap. A \$30 entry fee would allow team members to skate during their team challenge time; the general public could pay a \$15 admission and skate during non-team times. Supplies and advertising for the event are needed. The junior board would like the money raised for the CCFSA team to be used for a general scholarship fund for skaters.

**Old Business:** Nominations for the 2017-2018 board officers currently are Amy Pavely for Secretary, Julie Morff for Treasurer, and Steve Gaw for President. Nominations will continue to be accepted until the May 21 meeting date. The annual meeting agenda was presented by Scott and discussed among the board. Seniors will be given a choice as to receiving a gift or a collegiate USFS membership under CCFSA.

**New Business:** no new business discussed

The next board meeting is scheduled for June 5, 2017 at 5:45 pm at the ice arena.

The meeting was adjourned at 8:05 pm by Scott Stotlemeyer.

Respectfully submitted,

Stephanie Patrick, CCFSA Secretary